**CARLA Project Narrative Application**

**Project Information and Summary of Application (No more than 1 page, option to be in slide format)**

* Project Title
* Provide a simple, plain language, description of your project proposal, including your total proposal budget from DOE (describe separately any funding that will come from non-federal sources and the role of this funding in the project scope). What problem is it seeking to address?
* Include a brief introduction of key considerations that inform the scope and approach of the project as it relates to developing new approaches and frameworks for system planning, cost recovery, and risk allocation for electricity demand growth, in order to facilitate rapid action to accommodate significant near-term load additions while minimizing or preventing rate increases for residential and small commercial and industrial customers.

**Project Proposal (2-5 pages)**

* List the goals of the project and describe how the approach to provide support for analyzing and preparing for electricity demand growth; and/or for planning for and enabling grid capacity growth aligns with the objectives of this funding opportunity. Include metrics (or other mechanisms to demonstrate success) for each goal.
* Clearly describe the merits and relevance of proposed models, tools, methodologies, and approaches to a cost-effective project with a high probability of success. Briefly describe past accomplishments using the tools and methodologies proposed.
* Briefly describe how the proposed project related to large load electricity demand growth could inform best practices for addressing industry and public concerns about powering this demand growth. Describe approach (with past successful precedent if possible) to effectively engage and deliver technical assistance and support to state energy offices, public utility commissions, electric grid operators, utilities, and other participants in the Collaborative regarding future large electricity demand growth planning, interconnection, and management. Provide examples of measurable improvements expected from project outputs in the planning and interconnection of large loads in the project’s jurisdiction(s).
* Applicant must describe in the proposal 1) how the funding will be used, 2) the expected beneficiaries, and 3) how the proposal will improve regional energy infrastructure.
* Please describe the impact that DOE funding will have on the project implementation and/or how DOE funding would enable work that otherwise would not take place.
* Provide a project schedule for the entire project including milestones, tasks, subtasks, durations, decision points, submission of data deliverables and expected embargo periods. *(Optional: Download and fill out the template to create a Gantt chart and upload in the optional field at the end of the application)*

**Team Members & Resources (1-2 pages)**

* Identify key entities and personnel, including the lead performer, participating in the project and describe their experience, capabilities, expertise, responsibilities, and relevant resources in large electric load demand analysis, facility siting, interconnection, cost allocation and tariff design, and other relevant experience.
* Organization descriptions should reflect diversity of expertise within the project team and highlight ability to engage and provide technical assistance and support to states, utilities and grid operators, and other collaborative members on topics related to electricity demand growth planning and interconnection. Qualifications of project team should include a demonstration of project team’s ability to successfully execute similar projects.
* *Upload key personnel resumes, letters of support, and commitments from project partners in the optional field at the end of the application. These letters do not count towards page or word limits.*

**Budget Overview (1-2 pages)**

* Provide an overview of your budget. Provide more information on the budget of the proposed project using the template budget workbook. Include work to be performed by the prime recipient, contractors, and partner organizations required to complete the project. Include a description of any non-federal sources of funding that will be used.
	+ *Note: This opportunity is milestone-based and Connectwerx will release funds upon completion of milestones. Please design the budget based on tasks and milestones, not reimbursable costs.*
* *Please complete and upload the Budget Workbook using the supplied .xls template.*