***Note: Wording in RED requires* *deleting and tailoring to your specific requirement.***

**Project Workplan and Budget**

In the table below, describe the major tasks to be performed throughout the course of the project, including expected milestones, duration, and budget for each task.

|  |  |
| --- | --- |
| **Task** | **Budget** |
| **Task 1:** Description of activities performed under task  **Milestone(s):** A milestone should demonstrate a technical achievement (e.g., major outcome or deliverable) rather than simply completing a task. SMART milestones should be Specific, Measurable, Achievable, Relevant, and Timely.  **Expected Duration:** e.g., M1-M12 – M refers to month and M1 is the first month when project activities start. | $ |
| **Task 2:**  **Milestone(s):**  **Expected Duration:** |  |
| **Task 3:**  **Milestone(s):**  **Expected Duration:** |  |
| \*Add additional rows as necessary | [TOTAL BUDGET] |