**Project Narrative**

**Project Description and Objectives (4-page limit for sections a through e)**

Text in blue is for informational purposes and should be deleted in the final uploaded document.

a. Background: Brief introduction of key considerations that inform the scope and approach of the project as it relates to supporting the Northeast States Collaborative on Interregional Transmission [Collaborative] on offshore wind transmission standardization and how they can be integrated into state offshore wind and transmission procurements.

b. Technical approach: Describe the approach and analysis to inform technical guidance and best practices for offshore wind transmission standardization approaches and how they can be integrated into state offshore wind and transmission procurements.

c. Models, tools and methodologies: Clearly describe the merits and relevance of proposed technical assistance resources and approaches to a cost-effective project with a high probability of success. Briefly describe past accomplishments using the tools and methodologies proposed.

d. Impact: Briefly describe how the proposed research and analysis on existing offshore wind solicitation landscape and offshore transmission requirements could inform recommendations to the Collaborative on technical guidance and best practices for offshore wind transmission standardization approaches and how they can be integrated into state offshore wind and transmission procurements. Describe any support to effectively engage and deliver technical assistance to state energy offices, public utility commissions, and other participants in the Collaborative periodically regarding future offshore wind transmission procurement.

e. Qualifications of project team: Identify key entities and personnel, including the lead performer, participating in the project and describe their experience, capabilities, expertise, responsibilities, and relevant resources in transmission planning and design for offshore wind. Organization descriptions should reflect diversity of expertise within the project team and highlight ability to engage and provide technical assistance to states on topics related to transmission planning and offshore wind. Qualifications of project team should include a demonstration of project team’s ability to successfully execute similar projects.

**Project Workplan and Budget (2-page limit)**

In the table below, describe the major tasks to be performed throughout the course of the project, including expected milestones, duration, and budget for each task.

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| **Task** | **Budget** |
| **Task 1:** Description of activities performed under task  **Milestone(s):** A milestone should demonstrate a technical achievement (e.g., major outcome or deliverable) rather than simply completing a task. SMART milestones should be Specific, Measurable, Achievable, Relevant, and Timely.  **Expected Duration:** e.g., M1-M12 – M refers to month and M1 is the first month when project activities start. | $ |
| **Task 2:**  **Milestone(s):**  **Expected Duration:** |  |
| **Task 3:**  **Milestone(s):**  **Expected Duration:** |  |
| \*Add additional rows as necessary | [TOTAL BUDGET] |